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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Bi-Weekly Administrator's Report**  
DATE: February 7, 2023

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I have the following observations and information to share from the last update:

### **Age-Friendly**

Staff met with the Age-Friendly Committee on January 25. A significant portion of the meeting was spent on discussing the Surrey Bike. Specifically, where to store it during the summer so that it is accessible and can be managed for use. Locations discussed included the fitness center, Mark Park (near the Splash Park) or the Library. The latter two options would require purchase of a small pre-fab shed large enough to store the bike. It was decided to pursue grant monies from the Lions, as until a site is secured, the next steps for operation cannot commence.

### **Legislative Monitoring**

I am monitoring, with help from CGMC and LMC various legislative topics. Of interest:

*Bill to Address Public Safety PTSD (House File 1234)*; requires treatment for a mental injury prior to filing for a duty disability, keeps employees on payroll while receiving treatment, financial support to backfill positions, fully reimburses employers for health insurance provide the employer has implemented mental health injury prevention measures, requires preservice training to prepare staff for stressful events and to teach coping mechanisms.

*Earned Sick and Safe Time (House File 19, Senate File 34)*; requires employers to provide on hour of paid sick and safe time for every 30 hours worked. This covers all employees including part-time and seasonal, working 80 hours in a year for the employer.

*Creation of Street Improvement Districts (House File 1183)*; allows cities to create street improvement districts for the purpose of construction and reconstruction of streets and related components (minus underground utilities). Cities would be allowed to impose a street improvement fee after providing public notice and holding a public hearing.

*Juneteenth (House File 48, Senate File 13)*; establishing June 19, the date slavery was abolished as a state-recognized holiday where no public business may be conducted. The bill passed out of both houses was signed by the Governor; it will take effect August 1, 2023 and will impact cities in 2024.

The remainder of the period was unremarkable, focusing on day-to-day management activities, year-end/year-start projects and working with the new Accountant.

### **Upcoming Meeting/Event Reminders**

- February 13 – first meeting of the Joint Planning Board for amending the airport ordinance to remove the references to the cross-wind runway.
- February 20 – City offices will be closed in observance of President's Day.